

Chapter 2.107

HISTORIC RESOURCES BOARD

(2895-5/87, 3083-12/90, 3718-8/05, 3851-1/10)

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2.107.010 Establishment. There is hereby established the Huntington Beach Historic Resources Board, to consist of not less than seven (7) nor more than eleven (11) members, to be appointed to serve terms of four years. (2895-5/87)

2.107.020 Purposes. The purposes of the board shall be to:

- (a) Act as an advisory body to the City Council on matters pertaining to historic issues and services. (3083-12/90)
- (b) Encourage and promote programs and activities that enhance public awareness of community historic resources. (3083-12/90)
- (c) Cooperate with other city agencies such as the Community Services Commission and the Planning Commission, to insure that historic preservation and services are considered in the planning for the future development of the community. (3083-12/90)
- (d) Act as a liaison to Council for local, state, and federal groups and agencies whose interest involves historic issues. (3083-12/90)

2.107.030 Attendance. Regular attendance at meetings is required of all members to enable the board to discharge its duties. A member absent from three (3) consecutive meetings, without consent of the chairman, or from five (5) meetings in a twelve month period, shall be deemed to have resigned from the board, and immediate notification shall be given to the Mayor and City Council of such vacancy. (3083-12/90)

2.107.040 Operating policies. The board shall conform to the operating policy for boards and commissions as contained in the Huntington Beach Municipal Code. (3083-12/90)

2.107.050 Secretary. The Director of the Planning Department, or his/her designee, shall serve as secretary to the board without the power to vote, and shall keep permanent minutes of the board meetings. Newly Revised Roberts' Rules of Order (current edition) shall govern the procedure of the meetings of the board unless inconsistent with other provisions of this chapter. (3083-12/90, 3851-1/10)

2.107.060 Authority and Responsibilities. The board shall act in an advisory capacity to the City Council in all matters pertaining to historic issues by: (3083-12/90)

- (a) Studying, interpreting and reporting to City Council on historic issues and activities appropriate to the City. (3083-12/90)

- (b) Encouraging financial support from the community for historic programs and facilities.
(3083-12/90)
- (c) Reviewing the annual budget as presented to City Council. (3083-12/90)
- (d) Performing other functions and cooperating with other civic organizations as required.
(3083-12/90)
- (e) May request from city staff and outside sources, via the secretary, reports and recommendations for action consistent with the purposes and functions set forth in this and preceding sections. (3083-12/90)

2.107.070 Meetings - Quorum. The board shall meet at such time and place as it may fix by resolution. All meetings shall be open to the public and comply with all provisions. A majority of the board shall constitute a quorum for the transaction of business. (3083-12/90)

2.107.080 Acceptance of gifts. The board may recommend to the City Council the acceptance of all gifts, devises, legacies or bequests, either real or personal property from any source, public or private. Any acquisition to the board shall be administered through the Planning Department of the city on authorization from this board. All acquisitions shall be consistent with the functions of the board as set forth in Section 2.107.060 above. Historic structures surveys, collection management policies and documentation on historic artifacts will be reviewed by the board as required. (3083-12/90, 3718-8/05, 3851-1/10)

2.107.090 Mayor Ex-officio member. The Mayor may be an ex-officio member of the board or may appoint a representative to act as an ex-officio member. (3083-12/90)

2.107.100 Election of officers. The board shall elect from its members a Chairman and Vice Chairman at the regular June meeting. Such officers shall serve for one year or until their successors are elected. The Chairman may only serve two consecutive terms. The Chair and Vice Chair may make and second motions and shall have a voice and vote in all proceedings.
(3083-12/90)